



Working together. Hand in hand.

PO Box 424 // Ironia, NJ 07845 // p: 973-998-5874 // www.foundationforpeace.org

Arriving at the Port-au-Prince Airport

Immigration Forms

On the plane, you'll receive immigration (green) and customs (white) documents. Fully complete them with the following local information, including telephone number:

- For "Reason for Visit" mark "*pleasure*".
- Do not indicate that you are a medical professional.
- Mark "**NO**" gifts, electronics, business materials, etc. on the customs form even when you are carrying in medicines, since these are not gifts, rather non-taxed ministry supplies.
- For the address use the Foundation for Peace address below:
Santo 23 B, Imp C, #4
Croix-des-bouquets
509-386-05233

Arrival process

- You will exit the aircraft into the airport. Follow the crowds. As you enter the immigration hall, stay to the left and proceed along the windows until you come to desk against the windows.
- This is the separate line for North Americans to pay an entrance fee of \$10 US. They will give you a receipt, **KEEP IT HANDY!**
- You will be directed to the immigration line. Have your passport and green immigration form handy.
- Your passport will be stamped and returned along with the bottom portion of the green immigration form. **Save this green stub in your passport because you'll need present it at immigration to leave the country.**

Getting your luggage

- When finished with immigration, proceed to baggage claim. The baggage belts may not be marked by flight but it should be obvious which belt is yours. If you were in line a long time, your bags may be standing next to the belt.
- Carts are available for \$2 (US).

Exiting the airport

- Once everyone in your group has claimed all bags, proceed to customs at the exit.
- First they will confirm that you have your correct luggage, by comparing the tags you have with those on the bags.
- The proceed to the customs office and had him the white form and show him the receipt for the \$10.
- Then you'll make a right turn to exit into a common area near the airport exit.
- Keep a close eye on your luggage. Many people will want to "assist" you. Don't accept their help unless you want to tip them well. They are very insistent, but a smile and firm, "No thank you," is usually all you need.
- Just outside the airport exit you will see FFP staff, holding a sign with your team's name and wearing an FFP shirt. (If you don't see the staff immediately, remain by the airport exit and wait for them to find you.). Be sure they have an FFP T-shirt on because others may make a fake sign to confuse you.
- *Byenveni an Ayiti! Welcome to Haiti!*